

**ATHENIAN ACADEMY  
OF TECHNOLOGY AND THE ARTS  
Board Meeting Minutes (amended)  
September 28, 2023  
Finance committee meeting 6:15 pm  
Regular Board Meeting 6:30 pm**

Board Member	Attendance	Governance Training	Training Expiration
Jim Mathieu	yes	Compliant	10.20.2024
Michelle Zervas	no	Compliant	4.7.2026
Billy Slater	yes	Compliant	5.02.2026

Quorum confirmation at 6:30 pm  
Agenda adopted as published.

**OPEN TO THE PUBLIC**

There were no members from the public

**PRINCIPAL'S REPORT (Evan)**

1. Danielle and Evan shared the 2023 – 2024 Pacing Guides with the Board.
2. Danielle and Evan provided the Board with an enrollment update of 388 students.
3. Danielle and Evan shared an attendance update. Attendance has improved this year, with only 41 students being at-risk, compared with 66 students last year.
4. Danielle and Evan shared the academic dashboard with the Board. 5<sup>th</sup> grade math, 5<sup>th</sup> grade science, and 7<sup>th</sup> grade ELA are currently on the team's radar for additional support.
5. Evan shared an updated Guardian's Program Agreement with the Board and asked for Board approval of the agreement. The Board approved the agreement and Jim signed it.
6. Evan reported 2 teachers as Out-of-Field and asked for Board approval for these 2 teachers to teach out-of-field. This was approved by the Board.
  - a. Elizabeth Sedlak – ESOL Endorsement K-12
  - b. Maria Mijara Baclohan – ESOL Endorsement K-12
7. Evan shared the following policies with the Board and asked for Board Approval to approve the policies. The Board approved the following policies and Jim signed the policies.
  - a. Amend Student Health, Safety, or Welfare Polices to include additional SESIR language and updated Threat Management Policy
  - b. Online Educational Services Policy
  - c. Restroom/Dressing Room Policy
  - d. Name Deviation Policy
  - e. Teacher's Magistrate Policy

Board Minutes August 24, 2023.

Adopted unanimously without amendment.

#### MANAGEMENT REPORT – (Dan)

- Monthly financial reports and budget comparison
- 2023-24 Budget update and amendment if required:  
Dan recommended that the board review the first adopted and proposed second recommended budget comparison. The key items that required amendment were:

#### OLD BUSINESS

- Commercial insurance updates  
Dan provided a summary of the commercial insurance costs, which have doubled this year, was primarily due to the approximately 200% increase in the property insurance costs.
- Facility improvements update
  1. Dan provided a summary of the current facility needs.  
New roof. Our insurance broker and our architect stated that we need to consider roof replacements that should allow the school to obtain more competitive building insurance quotes. Dan was authorized to proceed in obtaining quotes based upon the architect's specific recommendations, which were forthcoming in the first week of October.
  2. Dan recommended that we move forward with the new addition planning, with the intention to complete it in time to utilize the ESSR 3 funds, which must be spent by August 31, 2024. A projected cost summary is being completed by the architect for discussion at the October board meeting. The board authorized Dan to proceed in gathering the cost information.
- Financial policy review for approval.  
The board tabled the final review of the financial policy changes until Michelle Zervas, the board treasurer, could be present for the review.

#### NEW BUSINESS

- Administrator / Link-Up annual review  
Postponed until all board members are present.
- 2023 Financial audit review for board approval (amended)  
Dan reviewed with the board the King and Walker 2023 financial audit. Dan reported that Bob Walker was now available by phone, should the board members have any questions for him. The year end fund balance was \$918,634 or 25.3% percent of annual revenues. There were no adverse findings. All transparency tests were satisfied. It was a clean, unqualified audit. After discussion, the board stated that it had no further questions. Billy motioned to approve the audit, seconded by Jim, and the motion passed unanimously.

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Approved

5-23-24  
Date